Office of Equal Opportunity, Access and Title IX Coordination Southern Illinois University Edwardsville Campus Box 1025 Edwardsville, IL 62026-1025

RECRUITMENT ROUTING SLIP

		de Purchase Requisition if position is to be advertised in any office unless approval has been given at all prior leve	
Hiring Unit:			
Position to be fille	ed:		
○ No	ew Replacement		
	n, how is it funded?	New Funding RequiredCurrently Funded PositionRealign Current Budget	
Approved by: Dean, Director, or Other Administrative Officer			 Date
	Chancellor, Vice Chancellor		Date
Office of Equal Opportunity, Access and Title IX Coordination			Date
	University Personnel Service	es	Date
	Purchasing Office (if require	ed by external advertisement)	 Date

N.B. Personnel Services or the Purchasing Office, as the case may be, will return the routing slip and position description to the Office of the Chancellor, Provost and Vice Chancellor, Vice Chancellor for Administration, Vice Chancellor for University Relations, or Vice Chancellor for Student Affairs as appropriate.

Southern Illinois University Edwardsville Office of Equal Opportunity, Access and Title IX Coordination NOTICE OF EMPLOYMENT OPPORTUNITIES

For Faculty and Professional Staff

Hiring Unit:				
Title/Rank:				
Description of duties:				
Terms of appointment:				
(You may select one of to address all the inform		nd fill in any blanks	appropriately or use this as a	guide to provide your own narrative being sure
Faculty: Fiscal	Academic			
Term (specif	fy the academic terms) OF	R Tenure track beg	inninng	
Due for a long of Chaff				_
Professional Staff:	Bargaining	O	Non-Bargaining	
	Regular Durational		ContinuingTerm	
For Term or Du	rational Appointments		C 14	
<u>FOI TEITH OF DU</u>	тацона Арропштентѕ			
Beginning	g:	Through:		
	(immediately) (a specific date)		(a number of months) (a specific date)	_
	(an academic term)		(an academic term)	
	Po	ssibility of Renewal?	Yes No	
For Continuing	or Regular Appointments:			
Number o	of Months			
Renewal I	Period Beginning:	_	Through:	
		(Fiscal Ye	ar, Academic Year, Specific da	ates)
If the sour	ce of funds is Non-State, is r	enewability of this a	ppoint based on availability o	of funds? Yes No

Percent of Appointment:

Southern Illinois University Edwardsville Office of Equal Opportunity, Access and Title IX Coordination NOTICE OF EMPLOYMENT OPPORTUNITIES

For Faculty and Professional Staff

Source of funds:	C Local State	Federal								
Salary range:	From:	To:								
Qualifications required:										
Please include the following in a brief narrative:										
Degree Required (include area of specialization if appropriate),										
Degree Considered (should be included only if a lesser degree will be considered),										
Experience Required (include number of years if appropriate),										
Experience Considered (should be included only if lesser experience will be considered),										
Closing date for a	nnlication:									
Closing date for application:										
Must be at least 20 working days from date of posting. Note that the beginning appointment date may not precede this closing date.										
SUBMIT LETTER OF APPLICATION, RESUME, TRANSCRIPT, AND REFERENCES TO:										

Security sensitive positions (those involving work with children, handling University funds or controlled substances, or working as security agents) require a criminal background investigation before an offer of appointment can be made.

As an affirmative action employer, SIUE offers equal opportunity without regard to race, color, creed or religion, age, sex, national origin, or disability.