

(In Person and Zoom)

MINUTES FROM THE  
PARKING AND TRAFFIC COMMITTEE MEETING  
April 21, 2023

Members Present: David Balai, Ryan Fries, Jennifer Rosselli-Lynch, Kim Kilgore, Shane Kessinger, Collin Van Meter, and Juan Pizano

Ex-Officio Members Present: Robert Vanzo, Tony Langendorf, Craig Holan, Mallory Sidarous, and Diane Chappel

Members Absent: John Foster (excused), George Pelekanos (excused), and Michelle Shatto (excused)

Ex-Officio Members Absent: Daris Hicks

The monthly Parking and Traffic Committee Meeting convened on Friday, April 21, 2023, at 10:00 a.m. in person and via Zoom. Chairman, David Balai, presided over the meeting. Minutes from the meeting of March 17, 2023, were presented for approval. Ryan Fries requested the first sentence of his comment under the Announcements should read: "Ryan Fries announced that students in one of his classes would be working on a project to allow people to reserve a parking space in advance in order to park in a certain space." Change accepted and will be made. A Motion was made to approve the March Minutes by Shane Kessinger and seconded by Ryan Fries. Hearing no objections, the March 17, 2023, Minutes were approved as amended.

COMMITTEES

A. Appeals Committee:

David Balai reported, there were two appeals and they were both granted due to non-acceptance of credit card in pay machines.

B. Policy Committee: No report.

C. Senate Reports:

1. Faculty Senate: No report

2. Staff Senate:

Shane Kessinger gave a brief report on Employee Appreciation Event, Board of Trustees' Meeting on April 27, 2023, and the election on April 12, 2023.

3. Student Government: No report.

## CORRESPONDENCE

- A. There was no correspondence.

## OLD BUSINESS

- A. Initiatives Assigned to Facilities Management:

No initiatives assigned to Facility Management at this time.

Tony added that the remainder of the lights which are not LED will be replaced this summer. Annual savings of \$300,000 to \$400,000 has been realized per year by replacing the old lights with new LED lights.

- B. Motorist Assistance, Citation, Towing Monthly Report, and Moving Violation Statistics, and EV Charging Data:

Tony stated that nothing stands out on the report. It is pretty standard. We are still short a Parking Service Agent. There are some issues on the Alton campus with students parking in faculty parking lots and parking lots for patients. He will discuss some ideas with Bob Vanzo to try to correct these issues. Lots A3 and A4 are spilling over. Nobody wants to park across the street. Also, the EV station is up and running at Alton and it is being used with some \$20 and \$30 charges.

Tony stated that Flowbird App is now running about 50% of transactions in the pay lots. By the year 2026, we would like to be able to use texting to pay for parking spaces. We would save \$250,000 if we get rid of the machines and just use texting. Ryan Fries suggested testing "Text to Pay" in the residence hall parking lots in the Fall. Mallory stated Housing would be fine with testing the "Text to Pay". Tony stated they would have to pull the meters out first. Mallory added as long as you decide before August 1, 2023.

- C. Campus Construction Update – (Parking Related) Facilities Management:

a. Fall: 2022/Summer 2023 Parking Lot Construction Projects: Craig Holan announced there is a pre-construction meeting scheduled for this afternoon for the Health Services Building. They will begin with the swing space and moving Pharmacy. Heavy construction will begin with piling in November and gutting Building 200. Walls will be going up in May or June. They have 730 days to complete the project.

- D. Woodland Hall Parking Lot:

The Woodland Hall Parking Lot construction road was removed and mats were placed down for grass. Facilities Management will add deciduous trees and cedar trees to grow a natural setting. Mallory questioned when the move would be from the old Woodland Hall Lot to the new Woodland Hall Lot. She would prefer not to move this school year. Tony stated it would be after graduation. The punch list will be gone over on Monday. The new lot will be used all summer as the old lot will be closed

at the same time. The construction company may want to install fencing around the area and use the old Woodland Hall Lot for construction staging. Mallory questioned whether the path can be used from Prairie to Woodland. Craig stated that area should be open. He also stated that the existing crosswalk needs to be ground off and that would take a little work to complete that. May just leave the crosswalk. There may also be speed changes in that area so stay tuned. We will discuss this matter again.

Summer work will begin the second week of May starting in Lot 9, next Lot A and then head to Lot E. Lot E will be closed and loading and unloading will be relocated for Dunham, Engineering and Science West. Department Heads will need to be notified ahead of closing the lot; and, Tony will post information in the-E-today. Tony added Lot 8 lighting will be updated. Lot B lighting will be updated and an EVA charging station will be added. We are not sure yet if Lot B will be completely closed or not. Ryan Fries stated there will be New Student Orientation beginning in May. Tony added that everything is scheduled to be completed by August 18, 2023.

E. Lot A Landscaping:

Tony stated that Lot A landscaping has been completed with maximum shrub height of 4 feet.

NEW BUSINESS

A. 2024 Parking Permit Rates:

Bob Vanzo stated that once a year we submit to Administrative Accounting, Parking Services income and expenditures. They then run a bond model to decide as to what we need to charge for our parking permits for the next year in order to allow us to operate and still pay off our debt. These rates will need to be voted on by the committee members and then passed on to the Vice Chancellor for Administration for his approval. Tony added that we try to stay at 3 percent which would raise the parking permits by \$7.00 across the board. Tony added that for this fiscal year of 2024, we are anticipating \$1.7 million in sales, \$378,000 in fines and \$1,800 from meters. We try to do the best we can to keep parking permit rates as low as possible.

Dave asked if we have a Motion to Accept the 2024 Parking Permit Rate. Ryan Fries made a Motion to Accept the proposed rates. Mallory Sidarous seconded said Motion. David Balai, Chair requested and all in favor of the Motion. Ayes, have it. Motion to Accept the proposed 2024 Parking Permit Rate has passed.

ANNOUNCEMENTS

No announcements.

ADJOURNMENT

A Motion was made by Ryan Fries to Adjourn. Mallory Sidarous seconded the Motion. All agreed. The meeting was adjourned at 11:00 a.m. The next meeting will be on Friday, May 12, 2023, at 10:00 a.m. in the Magnolia Room at the Morris University Center.