

Vice Chancellor for Academic Affairs  
Instructional Services

115.001 Summer Bridge Program Prospective Student Files

Dates: 2001-  
Volume: 10 Cubic Feet  
Annual Accumulation: 1 Cubic Feet  
Arrangement: Chronological by year/alphabetical by student

The Summer Bridge Program is an on-campus experience that allows freshmen students who have already been accepted by the University to experience the Southern Illinois University Edwardsville environment prior to the initial fall term. The program, through structured and integrated activities, prepares students to meet the demands of college and bridge the gap between high school and college. The program highlights include;

- 1) Intensive review in math, reading and writing
- 2) Orientation to the University, study strategies, and student leadership development
- 3) One-on-One instruction and tutoring
- 4) Mentoring by an academic advisor
- 5) Interactive sessions with faculty

This record series consists of agency record copies of program student files including; applications for the Summer Bridge program, placement test results, personal data sheets, copies of admission documents and award or denial letters.

Recommendation: Retain in the office for five years after the completion of the program/date of last attendance (for accepted students) or five (5) years after the date of the issuance of the letter of denial (for denied students), then destroy in a secure manner provided all audits have been completed, if necessary, and no litigation is pending or anticipated.

Disposition Approved 09/21/11