

Provost and Vice Chancellor for Academic Affairs
School of Education, Health, and Human Behavior
Teaching and Learning

310.001 Student Records

Dates: 1995-
Volume: Negligible
Annual Accumulation: Negligible
Arrangement: Chronological

This record series consists of departmental copies of student summary data reports.

Recommendation: Retain in office for five (5) years and the completion of all audits under the supervision of the Auditor General, if necessary then transfer to the University Archives. University Archives staff is to review all accumulations transferred accordingly and dispose of all routine documents after retaining all other record series items permanently.

Disposition Approved as Amended 08/20/08